



How To Access OATS

Outside Activity Tracking System

Go to <https://ucsf.ucoats.org/>. If you aren't already, you will need to log into MyAccess. You can also access the Outside Activity Tracking System (OATS) from the MyAccess landing page (<https://myaccess.ucsf.edu/>). If you don't see it listed in your Favorites, take the following steps.

1) Click the "Manage Favorites" button.

Filter Applications Clear Filter Manage Favorites

- ★ Advance SSO
Academic Appointment and Advancement
Last Update: Unknown
- ★ At Your Service Online SSO
UCOP AYSO Benefits - Please visit Opt-In Documentation for setup instructions (https://it.ucsf.edu/how_do/connect-your-service-your-myaccess-account)
Last Update: Unknown

2) Look for "OATS (Outside Activity Tracking System)" and click the star to the left so that it turns yellow.

- ☆ NIH Portal SSO
National Institutes of Health Portal
Last Update: Unknown
- ☆ Nursing Shared Education Data Solution (NSEDs) VPN
Last Update: May 08, 2019
- ★ OATS (Outside Activity Tracking System) SSO
Faculty reporting of outside professional activities (OPA) and income, in accordance with UCOP conflict of commitment policies – APM 671 & 025.
Last Update: April 19, 2019

3) Finally, click the "Save Favorites" button.

APPLICATIONS TERMS OF SERVICE HELP

Here are all of the applications which you can access via the UCSF MyAccess Landing Page. Denote your favorite applications by click on a ☆ icon to turn it into a ★. If you have not chosen any favorites you will see all applications. Once you choose at least one favorite application, the non-favorites will disappear unless you click on the Manage Favorites button. When you are finished managing your applications click on the Save Favorites button.

SSO indicates that an application is single sign-on enabled.
VPN indicates that the application requires the use of the UCSF virtual private network.

Filter Applications Clear Filter Save Favorites

- ☆ 25Live Classroom Scheduling SSO
Check classroom availability and submit scheduling requests on-line.
Last Update: Unknown
- ☆ Achieveit SSO