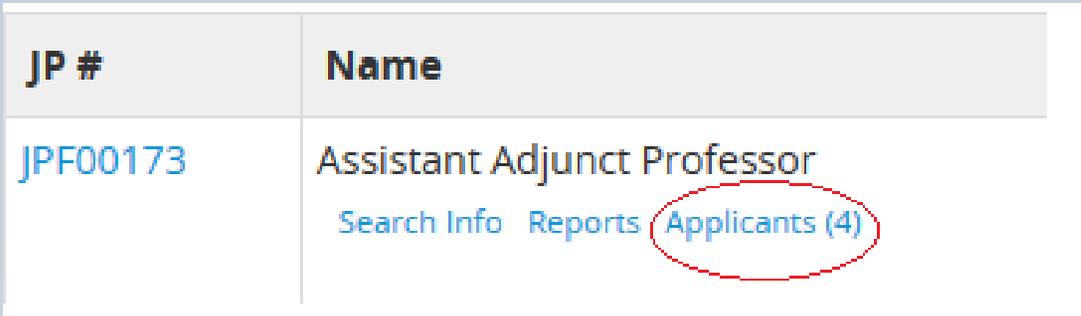
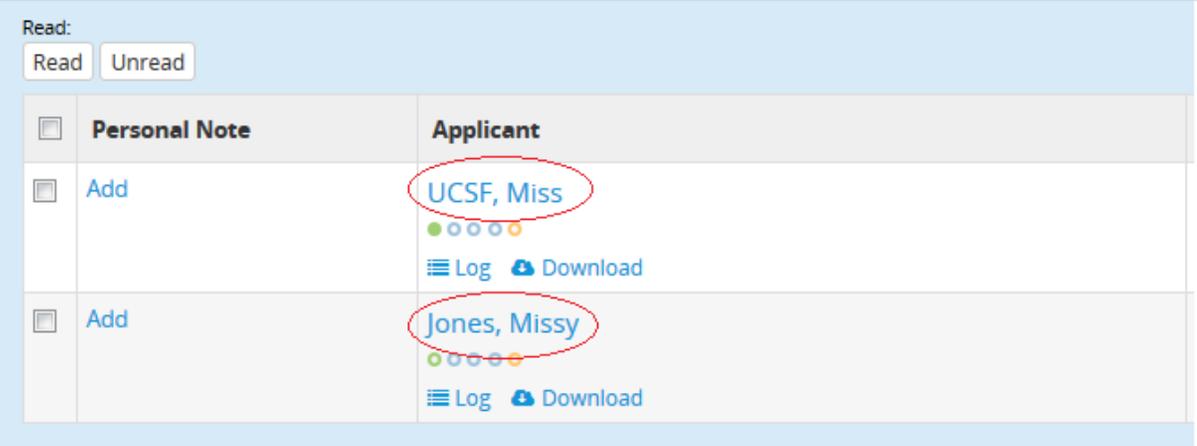


Quick Guide for AP Recruit – Committee Members & Additional Reviewers

Steps	Actions
<p>1. AP Recruit Login</p>	<ul style="list-style-type: none"> Go to https://aprecruit.ucsf.edu Select “UC San Francisco Faculty & Administrator” Enter your MyAccess login and password 
<p>2. Reviewing Applications in AP Recruit</p>	<p>Find your list of applicants:</p> <ul style="list-style-type: none"> After logging in, click the “Recruitments” link in the top left menu bar on the home page Click on the “Applicants” link below the name of the recruitment  <p>Review individual applications:</p> <ul style="list-style-type: none"> Click on the applicant’s name to view his/her application 

- After you click on the applicant's name, you will be brought to his/her application page which includes:
 - Applicant's Status
 - Whether they've met "Basic Qualifications"
 - Degrees
 - Current employment
 - Email address
 - Postal address
 - Documents submitted (e.g. CV, Cover Letter, etc.)
 - Letters of Reference received
 - Notes/comments made by other members of the committee

Miss UCSF

Adjunct Instructor, UCSF

[↑ Return to List of Applicants](#)

Basic Qualifications: Meets **Status:** Offered **Last updated:** Mar 13, 2014 at 11:27am [Mark as Read](#)

About

Degree: MD at UCSF (2001)
 Email address: Miss.Ucsf@ucsf.edu
 Address: 1234 California street

Documents

[Viewer](#)

Curriculum Vitae: [Download \(Required\)](#)
 Cover Letter: Not yet provided
 Statement of Research: Not yet provided
 Statement of Teaching: Not yet provided
 Misc / Additional: Not yet provided

Letters of Reference

3-5 required

Sally Smith: Letter of reference not yet requested

Review

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