## **ACTING PROFESSOR (to be used for Ladder Rank only)**

	Appointment
Curriculum Vitae from Advance My CV (follow UCSF CV guidelines)	Х
Department Chair Letter, including:	
Effective Dates of Appointment	Х
Full description of appointee's qualifications	Х
Nature of responsibilities	Х
Location of work	Х
Dean Letter w/ Recommendation (obtained by Academic Affairs)	X